



*Seattle Mennonite Church
3120 NE 125th Street
Seattle, WA 98125*

Dear Service & Education Fund Grant/Loan Recipient:

Before we know it, the 2008-2009 academic year will be winding down, and another one will be right around the corner. So, the Service & Education Committee would like to take this opportunity to check in with you and remind you of several important policies and deadlines for the year ahead.

The deadline for 2009-2010 Service & Education Fund applications is March 15, 2009. If you are re-applying, you only need to provide us with a completed short-form application and a copy of your spring transcript; any first-time applicants will need to fill-out the long-form application paperwork.

As many of you may already know, the S&E application process was formalized a bit more in 2007. Under this new process, once your application (along with any necessary supporting materials) is received and approved, you will receive a contract letter from the Committee as a formal confirmation of your offer. This letter will indicate the award amount you are being given for the year, and will specify whether the award is a loan or a grant. You must sign and return this letter to the S&E Committee in order to formally accept and secure your Fund money for the year. After your signed letter is received, you will receive a final award letter indicating that everything is in place and that your request for funds has been fully processed.

Grant money received from the S&E Fund is to be repaid with at least one year of service work. If 2007-2008 was the final year that you plan on applying for S&E Funds, we'd like to encourage you to begin exploring volunteer options to pursue after your studies are complete. There are many wonderful organizations out there – MVS, SALT, and MCC just to name a few. If you're unsure about what constitutes "service," we'd be happy to discuss options with you. If you do not undertake service or present a plan for service to the S&E committee within three (3) months of completing your studies, you will be obligated to begin repayment of grant/loan monies.

The Service & Education Fund is an important part of Seattle Mennonite's investment in the future of the church. We're glad you've chosen to take advantage of this unique opportunity, and look forward to partnering with you this year.

Sincerely,

Juli Van Pelt, Nancy Chupp, Heidi Wiebe, Abbe Votaw, Lenae Nofziger

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